

Bangladesh Garment Manufacturers & Exporters Association (BGMEA)
BGMEA Complex (3rd floor), 23/1 Pantha Path Link Road, Kawran Bazar, Dhaka Bangladesh.

Circular No: BGA /Fair/2010/10

Date: 29/06/2010

To: All Members of BGMEA

Sub: Nomination of Representative for attending BATEXPO-2010 Cultural Night.

Dear Sir,

You are aware that BGMEA is going to organize its 21st edition of BATEXPO-2010 to be held from November 25 to 27, 2010 at Bangabandhu International Conference Centre, Dhaka. On the occasion of BATEXPO 2010 two Cultural Gala Nights will be organized by BGMEA on November **25 and 26**, 2010 at the Outer Pavement, Bangabandhu International Conference Centre, Dhaka.

It may be mentioned that each day gala night would be followed by traditional Mezban.

BGMEA has decided to provide a special ID Card for its members in order to enjoy the Gala Night peacefully.

Interested member Units are requested to kindly send the nomination of their company representative along with two stamp size coloured photographs in the prescribed format to BGMEA **by July 30, 2010** for making special ID Card. **It may be mentioned here that only one representative from each company (Share Holder Director) will be allowed to attend one night (program) only.**

Your kind cooperation and support will make BATEXPO-2010 night a grand success.

Thanking you,

Yours Sincerely,

(M. Fasihur Rahman)
Secretary General

Prescribed Format

To be printed in company letter head pad

The Secretary General
BGMEA

Attach two
copies of stamp
size photograph

Sub: Nomination of Representative for attending BATEXPO-2010 Cultural Night.

Dear Sir,

In reference to your circular no BGA/Fair/2010/73, dated June, 29 2010 the following representative is hereby nominated on behalf of our company for issuance of Special ID Card for attending BATEXPO-2010 Cultural Night:-

Detail information of the nominated representative and photograph are given below:

- 1) Name :
- 2) Designation :
- 3) Name of Unit :
- 4) BGMEA Reg. # :
- 5) Address :

Signature of Chairman/Managing Director/Director with Seal