

**TO ALL HONRABLE MEMBERS OF BGMEA**

**Subject: Participation in "Wanz Global Textile & Leather Expo-2024" will be held from 24<sup>th</sup>-26<sup>th</sup> August, 2024 in Ontario, Canada.**

Dear Sir,

We are delighted to extend a warm invitation to you to attend the upcoming "Wanz Global Textile & leather Expo-2024" scheduled on 24<sup>th</sup>-26<sup>th</sup> August in Ontario, Canada. Global suppliers and manufacturers will come together at this Expo. By identifying new items and assessing both present and potential suppliers as well as industry experts, you may improve the business offering that you provide. It's a competitive platform for clothing, knitwear, headwear, leather and footwear, handicrafts, and readymade garments and textile sector.

**Details of the Exhibition**

Event Name	Wanz Global Textile & leather Expo-2024.
Date	24 <sup>th</sup> -26 <sup>th</sup> August, 2024.
Venue	OE Banquet & Conference Center, Ontario, Canada.
Booth Size	09 Square Meter.
Booth Rate (USD)	\$5000 USD.
Website	www.textileexpo.ca

Please note that, this is an information circular. If you feel interested in participating, you are requested to go through it properly and make decision for participating. BGMEA shall not be liable for the refunding of stall fees and visa related issues. In spite of that, BGMEA will do the necessary arrangements to participate in this expo.

If Interested, you may submit the application form and related documents to the Trade Fair & Event's Department, BGMEA (4<sup>th</sup> Floor).

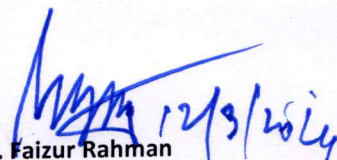
For any queries please contact:

- Md. Shahriar Rahman, Deputy Secretary, BGMEA, Mobile: +8801671-429218
- Sizan Mahmud Plabee, Executive, BGMEA, Mobile : +880727-656997

Attachment

- Application Form

Thank you,

  
Md. Faizur Rahman  
Secretary General

## Fair/Expo Participation Application Form

(USE CAPITAL LETTER TO FILL THIS FORM)

Name of the Fair					
<b>I. COMPANY/EXPORTER/BUSINESS ENTITY DATA (PARTICIPANT)</b>					
1.1. Name of Company/exporter/business entity/other					
1.2. Address of Company/exporter/business entity					
1.3. Factory Address (if any)			1.4. Web Page		
1.5. Phone: Office		Cell:		1.6. E-mail:	
1.7 Type of Company/exporter/business entity(√ mark please)	a) Limited	b) Partnership		c) Proprietorship	d) Others (specify)
1.8 Nature of Company/exporter/business entity(√ mark please)	a) Manufacturer	b) Manufacturer cum Exporter		c) Exporter	d) Trader e) Others (specify)
1.9 Year of Establishment:	1.10 ERC No. (if any):	1.11 TIN (if any):			1.12 BIN (if any):
1.13 Products to be displayed:			1.14 Production Capacity:	1.15 No. of Employees:	
1.16 Have you exported?	<input type="checkbox"/> Yes <input type="checkbox"/> No		1.17 Main Markets		
1.18 Export performance for last 3 years in USD	Year...		Year...		Year.....
1.19 No. of booth required:			1.20 Booth Size (if applicable):		
1.21 Pay Order/Bank Draft No.		Date:		Amount:	Bank & Br.
<b>Note: Once selected, participation fees will not be refunded. Penalty may be imposed in case of intentional absence/negative activities in the fair.</b>					
1.22 Is it the first time you participate in this fair?	<input type="checkbox"/> Yes <input type="checkbox"/> No	1.23 No. of times you have participated with EPB:		1.24 Awarded International Certificates (Quality/Compliance/others), (if any, please specify) .....	
1.25 The objective of participation is: (Put in a scale from 1 to 9, in priority order – 9 being the highest score)					
<input type="checkbox"/> Generate purchase orders <input type="checkbox"/> Begin new commercial relations <input type="checkbox"/> Secure the existent commercial relations <input type="checkbox"/> Show new products <input type="checkbox"/> Know competition activities			<input type="checkbox"/> Get information about trends and innovations <input type="checkbox"/> Direct sales <input type="checkbox"/> Obtain a market impression <input type="checkbox"/> Generate reliance on my clients <input type="checkbox"/> Others (specify)		
<b>II. REPRESENTATIVE DATA (provide data of two representatives, use separate sheet if needed)</b>					
2.1. Name (as per passport)	a)		b)		
2.2. Designation	a)	b)	2.3. Nationality	a)	b)
2.4. Passport No.	a)	b)	2.5. Date of Birth	a)	b)
2.6 Country Travelled	a)		b)		
<b>Note 1: Nominated representatives must have adequate technical expertise on the products and communication skill to motivate potential buyers.</b> <b>2. In case of replacing any representative after submission of this application, additional fees will be charged.</b>					

<b>III. declaration OF THE TRUTHFULNESS OF THE INFORMATION</b>		
I HEREBY STATE UNDER OATH:		
That, all the information provided in this document is truthful and fulfils the requirements demanded by law.		
Representative Signature		Date and Time of Receipt
<b>NOTE:</b> The companies/exporters/business entities will be evaluated by BGMEA in order to determine their participation.		
<b>IV. COMPANY/EXPORTER/BUSINESS ENTITY EVALUATION (Exclusive use Only)</b>		
4.1. Evaluation Criteria ( <i>Mark with an "x" where it belongs</i> )	Yes	No
a. It has export experience.	( )	( )
b. Defaulter (blacklisted, violation of guarantee letter/showcasing illegal products/misconduct at previous fairs, etc.).	( )	( )
c. It has potentiality to get export offer (quality, quantity, opportunity).	( )	( )
d. It has experience in international fair participation.	( )	( )
e. It has carried out with participation regulation in preceding activities.	( )	( )
f. Its products count with necessary certifications to come in markets.	( )	( )
g. It has products adequate with the activity subject.	( )	( )
h. It has promotion materials (enterprise catalogues, samples, etc.)	( )	( )
i. Others (specify) _____	( )	( )
4.2 Qualification – Evaluation ( <i>Mark with an "x" where necessary</i> )		
Company/exporter/business entity evaluated by:		
_____		
Position: _____		
( ) Approved ( ) Rejected		
Evaluation date:        /        /		
4.3 Comments:		
_____		
Authorized Signature		Signature, Chairman, Selection Committee

**Documents to be attached:**

1. Copy of Trade License
2. Certificate of Incorporation/Memorandum and Article of Association (if applicable).
3. Copy of Export Registration Certificate (ERC) (if applicable)
4. Copy of latest Tax Return certificate (if any)
5. Copy of latest VAT Registration Certificate (if any)
6. Copy of Registration Certificate of EPB (if any)
7. Copy of latest Proceeds Realization Certificate (PRC) (if any)
8. Copy of passport (bio-page)
9. Two copies of photographs of each representatives (passport size)
10. Copies of previous visas especially countries with relevance (if any)
11. Copy of appointment letter and a Guarantee letter on valid non-judicial stamp (Tk. 300) by employer (MD/Chairman/Proprietor) mentioning return of the employees after fair participation.
12. Product images (soft and hard copy) with description.
13. Copies of Awarded International Certificates (Quality/Compliance/Others) (if any)
14. Pay Order/Bank Draft